

Visits to Closed Sites

CEMEX Protocol	Guidance/Protocol for Visits to Closed Sites due to ongoing measures related to the COVID-19 scenario.
Purpose of the Protocol	This protocol provides a recommended preventive measures for Visits to Closed Sites during a Pandemic scenario of COVID-19
Who does this protocol apply to	This protocol applies to all CEMEX's Operations. The Plant RRT/managers/employees should take responsibility for implementing it.
Disclaimer	<p>This guideline was prepared by CEMEX based on the recommendations of several construction associations, health authorities including the World Health Organization (" WHO "), external consultants and the experience of the CEMEX worldwide teams. CEMEX is not responsible for the result of the implementation of the guidelines and in no way guarantees the effectiveness of this material to prevent or reduce CORONAVIRUS (COVID-19) infections among its employees or officials.</p> <p>Authorization to use this material is exclusively and limited to consultation. No person or entity will be able to use this material, in whole or in part, for publicity, advertising and/or promotion in any material or media, for any company, products or services.</p> <p>Copyright ©2020 Cemex Innovation Holding AG.</p>

I. Visits to closed sites	
1.	During COVID19 pandemic, several operations and buildings might be closed due to different reasons including remote work, government restriction on production, cleaning and disinfecting protocols in preparation for returning to work. etc.
2.	It is recommended that visits to closed sites during the COVID19 pandemic is avoided and should only take place by exception. No symptomatic person will enter our sites or when additional temperature measures will be done nobody over the target temperature established will do.
3.	Always evaluate if the reason for visiting a closed site is urgent and important and evaluate if It could wait until the site has been re-opened. If the visit must take place, the following measures should be followed to prevent COVID19 contagion.
4.	Wherever possible the person visiting the site should travel alone using their own transport.
5.	If the person needs to be taken to the site, the vehicle should have the lowest number of people whenever possible (e.g. Driver and the person attending site)

I. Visits to closed sites	
6.	Clean the vehicle using gloves and standard cleaning products, with emphasis on handles and other areas where people may touch surfaces
7.	Wash your hands thoroughly following WHO recommendations before leaving your home.
8.	Avoid taking unnecessary items with you to the site that could potentially get in contact with surfaces and would require cleaning and disinfecting when you return to your home.
9.	Take with you a cleaning and disinfecting materials such as hand sanitizer and cleaning wipes since the closed site might not have these available at their entrance because of the operation/building being closed.
10.	Let the person responsible for the site know your intention to visit the site and ask for any additional recommendations while on site.
11.	Try to park your vehicle as close as possible from the site entrance to minimize the distance you would need to walk to reach the entrance. Always ensure it is safe to park in that area and if in doubt ask the security personnel if available.
12.	It is recommended to use a face mask and protective gloves during the commute and while on the site.
13.	Avoid touching unnecessary surfaces on site to reduce the potential transmission of COVID19 to and from the building.
14.	In the case of other people in the building follow the social distancing protocols.
15.	If you take items from the building to your home e.g. personal items, equipment for remote working, etc. ensure you clean them and disinfect them before introducing them to your vehicle and entering your home.
16.	Disinfect your hands before entering your home and wash your hands thoroughly as per the WHO recommendations either before entering the property or immediately after on the nearest washroom