

**ANNUAL MEETING OF STOCKHOLDERS FOR 2024**

**PROCEDURE FOR PARTICIPATING IN THE MEETING  
THROUGH REMOTE COMMUNICATION AND VOTING**

Only stockholders of CEMEX HOLDINGS PHILIPPINES, INC. (the “Corporation”) as of **April 26, 2024** (the “Eligible Stockholder/s”) are entitled to participate in the Annual Meeting of Stockholders of the Corporation scheduled on June 5, 2024 (“the 2024 AMS”) and to vote on the matters to be presented during the AMS.

The procedure to facilitate the registration of Eligible Stockholders who are interested in participating in the 2024 AMS and voting is below:

1. Registration for attending the meeting through remote communication– Cut-off Dates

Eligible Stockholders who intend to *participate by attending the meeting through remote communication* must register for the meeting by notifying the Corporation and providing the information and documents listed in Item No. 2 through email at [chp.corporatesec@cemex.com](mailto:chp.corporatesec@cemex.com) on or before **May 26, 2024** (5:00PM). The deadline for the submission of proxies or instruments authorizing attorneys-in-fact to act for and on behalf of the stockholder is **May 26, 2024** (5:00pm).

2. Requirements for Registration

Eligible Stockholders must provide by email the information required and upload the documents needed to complete their registration: *The file size should be no larger than 10 MB*

- (a) For individuals/natural persons
- (i) Full Name: First Name, Middle Name, Last Name
  - (ii) Birthdate
  - (iii) Address
  - (iv) Number of Shares owned as of April 26, 2024
  - (v) Active mobile number and/or landline-phone number
  - (vi) Current photograph of the Stockholder, with the face fully visible
  - (vii) Valid/unexpired government-issued ID<sup>1</sup> of the Stockholder containing a specimen signature of the Stockholder
  - (viii) Additional Documents:
    - If the Stockholder holds “scripless shares” (or holds shares under PCD Participant/Brokers Account), a copy of the letter from the broker confirming the stockholder’s full account name and reference/account number, and the corresponding number of shares owned as of April 26, 2024
  - (ix) For Eligible Stockholders with joint accounts: In addition to (i) to (viii), a scanned copy of an authorization letter signed by all joint stockholders, identifying who among them is authorized to cast the votes for the account
- (b) For corporate entities
- (i) Full Name
  - (ii) Address
  - (iii) Active mobile number and/or landline-phone number
  - (iv) Number of Shares owned as of April 26, 2024
  - (v) scanned copy of a notarized Secretary’s Certificate or other valid authorization in favor of the authorized representative of the corporate stockholder who is authorized to participate and vote (the “Authorized Representative”)
  - (vi) Current photograph of the Authorized Representative, with the face fully visible
  - (vii) Valid/unexpired government-issued ID<sup>1</sup> of the Authorized Representative containing a specimen signature of the Authorized Representative
  - (viii) Additional Documents:
    - If the corporate Stockholder holds “scripless shares” (or holds shares under PCD Participant/Brokers Account), a copy of the letter from the broker confirming the stockholder’s full account name and reference/account number, and the corresponding number of shares owned as of April 26, 2024.

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<sup>1</sup> Government-issued IDs include: Driver’s License, Passport, Unified Multi-Purpose ID (UMID), GSIS ID, company ID, PRC ID, IBP ID, iDOLE Card, OWWA ID, Comelec Voter’s ID, Senior Citizen’s ID, or Alien Certificate of Registration/Immigrant Certificate of Registration.

3. Upon successful registration, the Office of the Corporate Secretary will send a confirmation email to stockholders whose respective accounts have been verified. The confirmation email will include the dedicated meeting link with password and a sample Voting Ballot/Proxy form attached.

4. Voting Procedure and Voting Deadline

- (a) Eligible Stockholders can only cast their votes on any of the matters to be presented during the 2024 AMS by way of submission of the Voting Ballot/Proxy forms on or before **May 31, 2024** (5:00 PM) (“Voting Deadline”).

A sample Voting Ballot/Proxy form is included in the Definitive Information Statement. In the sample Voting Ballot/Proxy, the *Chairman of the Meeting*, by default, is authorized to cast the votes pursuant to the instructions in the Voting Ballot/Proxy.

**ONLY VOTING BALLOT/PROXY WHICH HAS BEEN SIGNED BY THE ELIGIBLE STOCKHOLDER OR THE AUTHORIZED REPRESENTATIVE, AS THE CASE MAY BE, AND RECEIVED BY THE OFFICE OF THE CORPORATE SECRETARY ON OR BEFORE THE VOTING DEADLINE EITHER (i) BY DELIVERY OR MAIL AT THE 34<sup>TH</sup> FLOOR, PETRON MEGA PLAZA BUILDING, 358 SEN. GIL J. PUYAT AVENUE, MAKATI CITY OR (ii) BY EMAIL SENT TO [chp.corporatesec@cemex.com](mailto:chp.corporatesec@cemex.com) SHALL BE COUNTED.**

For the election of Directors, the Eligible Stockholder, or Authorized Representative or proxy, may vote for all nominees or cumulate his vote for one or some of the nominees, provided that the total number of allowable votes will not exceed the total number of shares held/owned by the Eligible Stockholder multiplied by 8 (i.e., the number of Board seats).

- (b) Voting will not be possible during the 2024 AMS.
- (c) For Eligible Stockholders holding “scripless shares” (or shares under PCD Participant/Brokers Account), the Stockholders must coordinate with their brokers for the execution of this type of proxy.
- (d) **For the purpose of inclusion in the corporate records in order to supplement the documents earlier provided by email, Stockholders are requested to send a physical/printed original of the completed/signed Voting Ballot/Proxy to: The Corporate Secretary at 34<sup>th</sup> Floor Petron Mega Plaza, 358 Sen. Gil J. Puyat Avenue, Makati City, Metro Manila.**
- (e) After the Voting Deadline, the Eligible Stockholder may no longer change or revise the vote cast. However, if the vote was cast by proxy, the Eligible Stockholder may revoke the entire proxy at least five (5) days prior to the 2024 AMS and in such a case, the vote cast will not be counted.
- (f) The Corporate Secretary and the Corporation’s stock transfer agent will tabulate all votes received and an independent third party will review and validate the tabulation of votes.

5. **FOR THE DETERMINATION OF THE MEETING QUORUM, ELIGIBLE STOCKHOLDERS WHO HAVE EITHER REGISTERED FOR THE MEETING AS ABOVE-DESCRIBED OR SUBMITTED THEIR VOTING BALLOT/PROXY BEFORE THE VOTING DEADLINE WILL BE CONSIDERED IN COMPUTING STOCKHOLDERS’ ATTENDANCE AT THE 2024 AMS.**

6. The proceedings of the 2024 AMS will be recorded (visual and audio). Subject to applicable provisions of the Revised Corporation Code, the recording will be made available to stockholders of the Corporation.

7. Stockholders who have questions or comments about the 2024 AMS or requests for clarification on the procedure for attending the 2024 AMS through remote communication, may send the questions, comments or requests by email to [chp.corporatesec@cemex.com](mailto:chp.corporatesec@cemex.com).

8. Data of each individual stockholder (or that of the corporate stockholder’s Authorized Representative) who will register to participate in the 2024 AMS will be collected, stored, processed and used exclusively for the purposes of the 2024 AMS. Personal information will be processed in accordance with the Philippine Data Privacy Act of 2012 and applicable regulations.